

IMPORTANT INFORMATION

- The area around your pool or hot tub must be sloped to drain to either a lane or road, and away from neighbouring properties.
- Pools and hot tubs may not be drained into the Town's sanitary system.
- Diving boards, slides, and other accessories cannot be located in the required setbacks.
- A pool or hot tub cannot be located on a utility right-of-way of easement.
- If you are constructing a deck higher than 0.6m (2.0ft) at the same time, separate permit approvals are required.

REMINDER

For your safety, we strongly encourage that you have your utilities located for free by contacting **Utility Safety Partners (Alberta One-Call)** at **1-800-242-3447** or **utilityafety.ca** before digging.



**Click
Before
You Dig**

QUESTIONS?

More information is available on our website at www.westlock.ca/home-improvement or by scanning the QR code below.



Planning & Development staff can also assist you with any questions you may have:



CALL
780-349-4444



EMAIL
planning@westlock.ca



IN-PERSON
10003-106 Street,
Westlock, AB
**Appointment recommended*



Note: This brochure is a general guide only. Additional information may be required.



ADDING A POOL OR HOT TUB

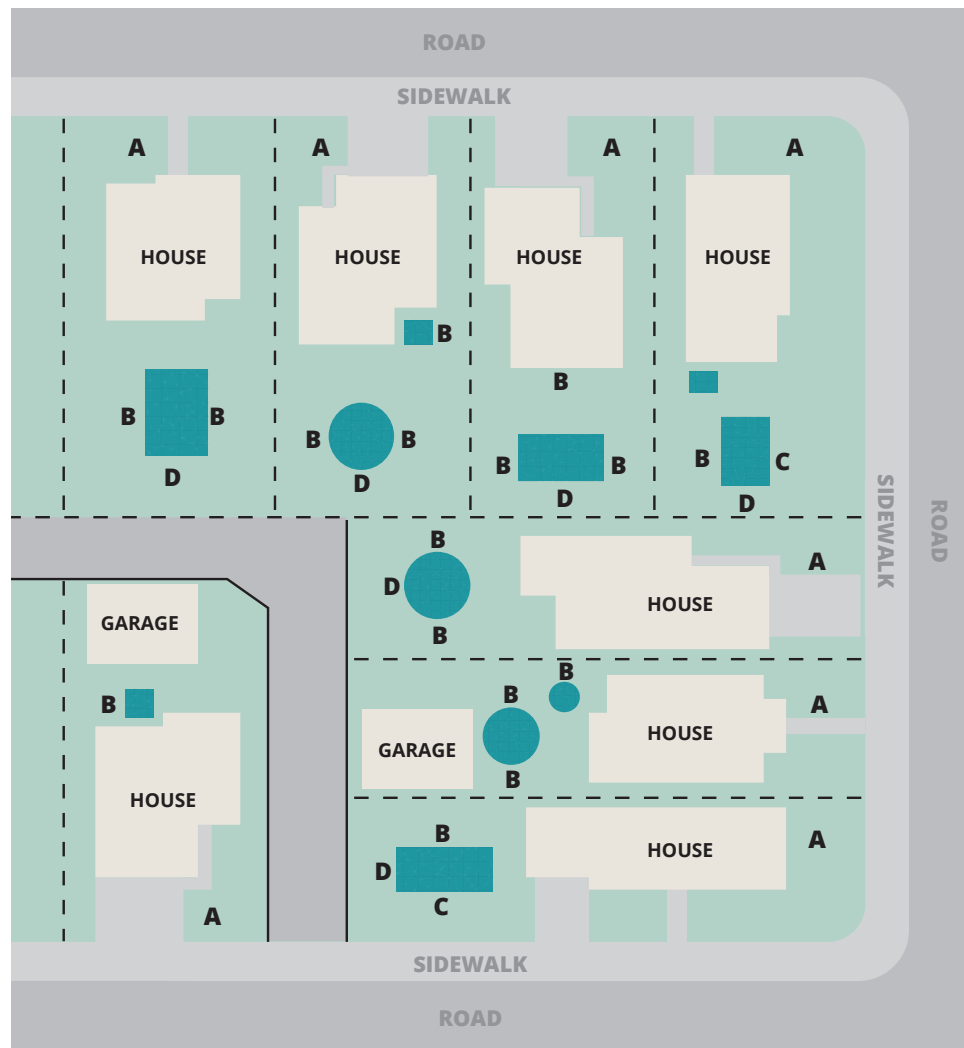


FREQUENTLY ASKED QUESTIONS

WHERE CAN I PUT MY POOL OR HOT TUB?

Pools or hot tubs can be located in your side or rear yards but cannot be located in your front yard.

The diagram below illustrates the minimum setback requirements for pools and hot tubs.



WHAT SAFETY MEASURES DO I REQUIRE FOR MY POOL OR HOT TUB?

Your pool or hot tub must be equipped with safety measures to prevent unauthorized access. The Alberta Building Code allows for the following options:

1. A strong, lockable cover (CSA certified) that can support an adult; OR
2. A fence, building, wall, or enclosure a minimum of 1.83m (6.0ft) tall with a self-closing, self-latching gate.

MINIMUM SETBACKS IN RESIDENTIAL AREAS

- A: front yard*
B: side setback 1.0m
C: flanking front setback 3.0m
D: rear setback 1.0m

applies to all pools 2 feet or more deep, including temporary pools and all hot tubs.

**Examples of placement.*

**Pools and hot tubs are not allowed in front yards.*

PERMITS: WHEN AND WHY THEY MATTER

Permits help ensure your project is safe, meets building standards, and complements the look and purpose of your neighbourhood.

- Above-ground pools & hot tubs with a water depth of 0.6 m (2 ft) or more require a Building Permit.
- Inground pools require both a Development and Building Permit.
- Pools or hot tubs with a powered pump or heating also need electrical and/or gas permits.

HOW DO I APPLY?

To apply for the applicable permits for your pool or hot tub, submit a complete application with all required submittals or apply through our e-portal www.westlock.ca/epermitting-portal.

Application forms are available on the Town's website or at the Town Office.

Additional information may be requested upon review, depending on the nature of your application.

- ☐ Completed Development and Building Permit application forms
- ☐ Application fee
- ☐ Manufacturer-provided Manual (if applicable)
- ☐ Site plan (can be hand-drawn if legible) showing:
 - The proposed location and dimensions of the pool or hot tub
 - The distance of the pool or hot tub to your property lines and any existing buildings
 - Details of the chosen safety measure (ie. fence or cover)