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Westlock

- 1) ISSUANCE OF A PERMIT AND THE EXAMINATION OF PLANS AND SPECIFICATIONS SHALL NOT BE CONSTRUED TO BE AUTHORITY TO VIOLATE ANY OF THE PROVISIONS OF THE SAFETY CODES ACT OR PURSUANT REGULATIONS.
- 2) A BUILDING SAFETY CODES OFFICER IS PROHIBITED FROM ISSUING A PERMIT TO AN APPLICANT IF THE APPROPRIATE ARCHITECTS AND/OR PROFESSIONAL ENGINEER'S SEALS OR STAMPS ARE NOT ON THE PLANS AND SPECIFICATIONS IF REQUIRED.
- 3) THE OWNER OF THE BUILDING IS FULLY RESPONSIBLE FOR CARRYING OUT THE WORK OR HAVING THE WORK CARRIED OUT IN ACCORDANCE WITH THE REQUIREMENTS OF THE SAFETY CODES ACT AND PURSUANT REGULATIONS.
- 4) THIS PERMIT APPLICATION IS NOT FOR ZONING/DEVELOPMENT, GAS, PLUMBING OR ELECTRICAL WORK. PERMITS FOR SUCH WORK MUST BE OBTAINED SEPARATELY.
- 5) REVIEWED DRAWINGS AND SPECIFICATIONS SHALL BE KEPT ON THE BUILDING SITE AT ALL TIMES DURING WHICH THE WORK AUTHORIZED BY THE PERMIT IS IN PROGRESS, AND SHALL BE AVAILABLE FOR INSPECTION BY A BUILDING SAFETY CODES OFFICER.
- 6) A BUILDING SAFETY CODES OFFICER MAY SUSPEND OR REVOKE A PERMIT ISSUED IN ERROR OR ISSUED ON THE BASIS OF INCORRECT INFORMATION OR IF THERE IS A CONTRAVENTION OF ANY CONDITIONS UNDER WHICH THE PERMIT WAS ISSUED OR THE PERMIT FEES HAVE NOT BEEN PAID.
- 7) ISSUANCE OF A PERMIT BASED UPON PLANS AND SPECIFICATIONS SHALL NOT PREVENT A BUILDING SAFETY CODES OFFICER FROM ISSUING ORDERS UNDER THE SAFETY CODES ACT.
- 8) ISSUANCE OF A PERMIT SHALL NOT PREVENT A BUILDING SAFETY CODES OFFICER FROM STOPPING CONSTRUCTION OPERATIONS THAT ARE IN VIOLATION OF THE SAFETY CODES ACT OR PURSUANT REGULATIONS.
- 9) EVERY PERMIT SHALL AUTOMATICALLY EXPIRE BY LIMITATION AND BE COMENULL AND VOID IF THE WORK AUTHORIZED BY THE PERMIT IS NOT COMMENCED WITHIN 90 DAYS FROM THE DATE OF ISSUE, OR IF THE BUILDING AUTHORIZED BY THE PERMIT IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANYTIME AFTER THE WORK IS COMMENCED. BEFORE WORK CAN BE STARTED AGAIN, A NEW PERMIT SHALL BE OBTAINED OR ON RECEIPT OF A WRITTEN APPLICATION, A SAFETY CODES OFFICER FROM THE AGENCY, MAY IN WRITING, EXTEND A PERMIT FOR A LIMITED PERIOD OF TIME IF THE PERMIT HAS "NOT EXPIRED" (ONE YEAR FROM DATE OF ISSUANCE) WHEN THE APPLICATION FOR EXTENSION IS MADE.
- 10) EXCEPTIONS MAY BE MADE, AT THE DISCRETION OF A BUILDING SAFETY CODES OFFICER IN CASES OF SUMMER OR RECREATIONAL HOMES OR UNDER UNAVOIDABLE CIRCUMSTANCES.
- 11) THE APPLICANT GRANTS PERMISSION FOR NECESSARY INSPECTIONS TO BE CONDUCTED WITH THE SIGNING OF THIS APPLICATION.
- 12) AN ORDER OF A BUILDING SAFETY CODES OFFICER MAY BE APPEALED TO THE SAFETY CODES COUNCIL. FOR FURTHER INFORMATION, CONTACT SUPERIOR SAFETY CODES AT 780.489.4777.
- 13) SHOULD A PERMIT BE CANCELLED, THE HOLDER OF THE PERMIT MUST SUBMIT A WRITTEN REQUEST TO THE TOWN OF WESTLOCK. THE TOWN OF WESTLOCK WILL REFUND AS FOLLOWS:
 - i) TO THE PERMIT HOLDER, IF THERE HAS NOT BEEN AN INSPECTION 25% + GST OF THE PERMIT FEE IS RETAINED. SAFETY CODES FEES ARE NOT REFUNDABLE.
 - ii) TO THE PERMIT HOLDER, IF THERE HAS BEEN AN INSPECTION HELD NO REFUND.
- 14) FULL AND SAFE ACCESS TO THE SITE AND BUILDING MUST BE PROVIDED AND MAINTAINED.

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WORKING DAY NOTICE.		DB DMC VISA DCHQ CSH DONLINE Receipt No.:					Permit Issue Date:						

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Westlock

- 1) ISSUANCE OF A PERMIT AND THE EXAMINATION OF PLANS AND SPECIFICATIONS SHALL NOT BE CONSTRUED TO BE AUTHORITY TO VIOLATE ANY OF THE PROVISIONS OF THE SAFETY CODES ACT OR PURSUANT REGULATIONS.
- 2) THIS PERMIT IS VALID FOR ONE (1) YEAR.
- 3) THE OWNER OF THE BUILDING IS FULLY RESPONSIBLE FOR CARRYING OUT THE WORK OR HAVING THE WORK CARRIED OUT IN ACCORDANCE WITH THE REQUIREMENTS OF THE SAFETY CODES ACT AND PURSUANT REGULATIONS.
- 4) THIS PERMIT APPLICATION IS NOT FOR ZONING/DEVELOPMENT, BUILDING, GAS, OR PLUMBING WORK. PERMITS FOR SUCH WORK MUST BE OBTAINED SEPARATELY.
- 5) COMPLIANCE MONITORING WILL BE PERFORMED TO ENSURE COMPLIANCE WITH THE ELECTRICAL CODE(S)
- 6) A SAFETY CODES OFFICER MAY SUSPEND OR REVOKE A PERMIT ISSUED IN ERROR OR ISSUED ON THE BASIS OF INCORRECT INFORMATION OR IF THERE IS A CONTRAVENTION OF ANY CONDITIONS UNDER WHICH THE PERMIT WAS ISSUED OR THE PERMIT FEES HAVE NOT BEEN PAID.
- 7) ISSUANCE OF A PERMIT BASED UPON PLANS AND SPECIFICATIONS SHALL NOT PREVENT A SAFETY CODES OFFICER FROM ISSUING ORDERS UNDER THE SAFETY CODES ACT.
- 8) ISSUANCE OF A PERMIT SHALL NOT PREVENT A SAFETY CODES OFFICER FROM STOPPING CONSTRUCTION OPERATIONS THAT ARE IN VIOLATION OF THE SAFETY CODES ACT OR PURSUANT REGULATIONS.
- 9) EVERY PERMIT SHALL AUTOMATICALLY EXPIRE BY LIMITATION AND BE COMENULL AND VOID IF THE WORK AUTHORIZED BY THE PERMIT IS NOT COMMENCED WITHIN 90 DAYS FROM THE DATE OF ISSUE, OR IF THE BUILDING AUTHORIZED BY THE PERMIT IS SUSPENDED OR ABANDONED FOR A PERIOD OF 120 DAYS AT ANYTIME AFTER THE WORK IS COMMENCED. BEFORE WORK CAN BE STARTED AGAIN, A NEW PERMIT SHALL BE OBTAINED OR ON RECEIPT OF A WRITTEN APPLICATION, A SAFETY CODES OFFICER FROM THE AGENCY, MAY IN WRITING, EXTEND A PERMIT FOR A LIMITED PERIOD OF TIME IF THE PERMIT HAS "NOT EXPIRED" (ONE YEAR FROM DATE OF ISSUANCE) WHEN THE APPLICATION FOR EXTENSION IS MADE.
- 10) EXTENSIONS MAY BE GRANTED AND INSPECTIONS MAY BE CONDUCTED AT A LATER DATE SUBJECT TO DOCUMENT EXTENUATING CIRCUMSTANCES, AS DETERMINED BY A SAFETY CODES OFFICER. EXTENUATING CIRCUMSTANCES MAY INCLUDE, BUT ARE NOT LIMITED TO, INCLEMENT WEATHER, UNFORSEEABLE CONSTRUCTION DELAYS. ETC.
- 11) THE APPLICANT GRANTS PERMISSION FOR NECESSARY INSPECTIONS TO BE CONDUCTED WITH THE SIGNING OF THIS APPLICATION.
- 12) AN ORDER OF A SAFETY CODES OFFICER MAY BE APPEALED TO THE SAFETY CODES COUNCIL. FOR FURTHER INFORMATION, CONTACT SUPERIOR SAFETY CODES AT 780.489.4777.
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- 14) FULL AND SAFE ACCESS TO THE SITE AND BUILDING MUST BE PROVIDED AND MAINTAINED.

SUPERIOR Safety Codes Inc.

PERMITS & INSPECTIONS

100, 14535-118 Avenue Edmonton, AB T5L 2M7 Ph. 1.866.999.4777 Fax 1.866.900.4711 Email: info@superiorsafetycodes.com

RESIDENTIAL BUILDING PERMIT INFORMATION & CHECKLIST REQUIREMENTS

APPLICATION REQUIREMENTS – Along with your approved development permit from the Municipality, ensure the listed supporting documentation is included with the completed building permit application, or delays may occur with regards to issuing the building permit.

NEW HOME BUYERS PROTECTION ACT – Since February 1, 2014, When constructing a new home, cabin, garage with living quarters or moving in a manufactured home you <u>must</u> provide New Home Warranty Registration at time of application.

NATIONAL ENERGY CODE (NEC) – The NEC came into effect November 1, 2016. Ensure the 9.36 Compliance Report is completed and submitted with the building permit applications and documentation.

CONSTRUCTION OF NEW HOMES & ADDITIONS	MANUFACTURED, MODULAR, MOBILE HOMES					
□ site plan □ floor plan(s)	site plan					
□ foundation plan □ elevation views	foundation plan** CSA, QAI or Intertek #					
building cross sections	Serial # AMA #					
□ roof truss layouts □ manufactured floor joist layouts	square footage year of manufacture					
 (Layouts can be on site at the framing stage) engineered stamped drawings for attached garage if it is 	ONE ROOM ADDITIONS & MANUFACTURED SUNROOMS					
pile and grade beam	□ site plan □ floor plan					
 Preserved Wood Foundations require plans designed by 	□ foundation plan ^{**} □ cross section view					
an Engineer, registered in the Province of Alberta.	□ if manufactured sunroom, supplier's full product					
(unless designed to the CAN/CSA S406-16 (R2003)	information is required or an engineer's approval					
Hydronic Heating design information and designer						
certification	** NOTE: Pile foundations require engineering					
STORAGE BUILDINGS / GARAGES / SHEDS / CARPORTS	HOT TUBS / SWIMMING POOLS					
site plan	site plan with dimensions of tub/pool					
□ elevation views □ building cross sections	ROOF MOUNTED SOLAR PANELS					
roof truss and beam design information	 roof layout showing anchorage of panels and railing 					
Hydronic Heating design information and designer	system (manufacturer's specifications required to be					
certification (if applicable)	submitted or must be engineered)					
pole buildings require engineering	existing roof structure to be identified					
Foundation Requirements:						
4 foot frost wall and strip footing	DECKS					
□ concrete slab over 55 sq. meters (592 sq. ft.) must be	□ site plan □ foundation plan** □ floor layout					
engineered	cross section view					
engineered grade beam and pile	HANDICAP RAMPS					
any other foundation will require a structural	site plan foundation plan** cross section view					
engineered stamped plan	HVAC INSTALLATIONS (not with new construction)					
Wall Requirements:	Replace duct work and venting; provide detailed					
walls up to 3.6 m in height are acceptable	description of work					
walls over 3.6 m will require an <u>engineered</u> stamped	 Hydronic heating; provide the design information and 					
plan.	heat loss calculations					
BASEMENT DEVELOPMENTS & SUITES AND MINOR	WOOD STOVES (including fireplaces, pellet and coal stoves)					
RENOVATIONS	floor plan					
floor plan showing layout of new walls, bathrooms,	manufacturers installation instructions					
bedrooms, windows and doors	**NOTE: Pile foundations require engineering					

Construction checklists for additions, decks, garages, mobile homes and wood stoves are also available.

Contact Superior Safety Codes at 1.866.999.4777 if you require any information regarding building permits or drawings that are required.