



Policy No. 82-2016

TITLE: JUNIOR FIREFIGHTER PROGRAM

SPECIAL NOTES/CROSS REFERENCE:

COUNCIL RESOLUTION: 241-2009, 247-2016

ADOPTED:

Sept 14, 2009

REVISED:

Oct 11, 2016

NEXT REVIEW DATE:

2019

POLICY STATEMENT:

The Town of Westlock wishes to promote junior firefighter programs as an integral part of the Fire & Rescue Services mandate.

SCOPE:

The duties, responsibilities and actions of junior firefighters need to be identified in a structured program that takes into account benefits and liabilities. The involvement of junior firefighters is identified in this policy.

PURPOSE:

The goal of the program is to generate interest in the fire service and provide junior members with teamwork, leadership and firefighting skills, and to foster and promote a keen interest and desire amongst the junior members to continue on and become active members of the fire department having reached the age of eighteen.

RESPONSIBILITIES:

The **Fire Chief** and **Deputy Fire Chief** are responsible for the implementation of this policy.

Supervisors shall ensure that this policy is followed by their subordinates.

Junior Firefighters shall follow this policy.

DEFINITIONS

Contaminated Atmosphere means an atmosphere that is dangerous to a person's health.

Hot Zone means the area immediately surrounding dangers of the incident site that is set aside for entry teams and rescue teams only.

Junior Firefighter means a youth between fourteen (14) and eighteen (18) years of age.

Probationary Period means the first six (6) months of service with the Fire & Rescue Department.



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Volunteer means an individual performing services for Fire Services with no expectation of remuneration

POLICY:

1. A junior fire fighter shall be considered a volunteer of the Town of Westlock Fire & Rescue Services.
2. Insurance and Workers Compensation benefits shall be extended to all Junior Firefighters.
3. Parental consent and a signed waiver of claim against the Town is required acknowledging the limitations of the Town's insurance policy.
4. Junior Firefighters are eligible to participate in established fire service training programs.
5. Junior Firefighters may respond to emergency incidents in the Town of Westlock when they have reached the age of sixteen (16) and have completed their probationary period.
6. Junior Firefighters are not allowed to enter a contaminated atmosphere situation or enter the hot zone at an emergency incident in the Town of Westlock This regulation includes interior structure fire attack and dangerous goods incidents.
7. Junior Firefighters shall always operate under the close supervision of an adult fire service member.
8. This policy is intended for implementation only within the geographical jurisdiction within the Town of Westlock.
9. Junior Firefighter Program Policy adopted by Resolution 241-2009 is hereby rescinded.

Mayor Ralph Leriger

CAO Dean Krause



TITLE: JOB DESCRIPTION – JUNIOR FIREFIGHTER

SPECIAL NOTES/CROSS REFERENCE:

POLICY 82-2016

ADOPTED:

01/01/2011

REVISED:

29/09/2016

NEXT REVIEW DATE:

2019

DEPARTMENT: Fire & Emergency Services

REPORTS TO: Supervisor

SUPERVISES: N/A

The junior firefighter is a member of the Fire Department who is between fourteen (14) and eighteen (18) years of age. This person eventually will become a regular volunteer firefighter.

Principal Duties and Responsibilities:

1. When called upon, will attend fire prevention and inspection duties as an observer.
2. When called upon, will assist duty officers in performing housekeeping duties of the fire department quarters.
3. When called upon, will assist duty officers to maintain fire department apparatus in clean serviceable condition.
4. Participates in required training and practices with regular members.
5. With assistance from Supervisors, junior firefighters will be taught fire department policies, procedures and orders.
6. Junior firefighters are expected to attend regularly scheduled meeting and practices.
7. Once off probation, under the supervision of experienced firefighters a junior firefighter of sixteen years or more may be called upon to assist on fire ground and clean-up operations at the emergency scene.



Knowledge and Abilities

This position is a training and observation level for young people who demonstrate an interest in saving lives and property from fire. Therefore, no special knowledge or abilities are required.

STUART KOFLICK

FIRE CHIEF

DAN LUCYK

DEPUTY FIRE CHIEF



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WAIVER FORM- JUNIOR FIREFIGHTER

**THIS RELEASE FORM MUST BE COMPLETED BY EVERY PARTICIPANT
AND THE THEIR PARENT OR LEGAL GUARDIAN**

I am aware of the nature of the activities of junior firefighters and of the extent of the insurance covered by the Town of Westlock regarding junior firefighters. I hereby remise, release and forever discharge the Town of Westlock, its successors or assigns, its employees, agents or contractors, of and from all manner of action, cause or causes of actions, claims or demands which against the Town of Westlock, its successors or assigns, its employees, agents or contractors I have, shall or may hereafter have, or may be entitled to bring for or by any reason or in any way arising out of the participation of _____ in programs sponsored by the Town of Westlock.

SIGNED BY JUNIOR FIREFIGHTER: _____

PRINT FULL NAME HERE: _____

DATE OF BIRTH: _____

SIGNED BY PARENT OR GUARDIAN: _____

DATE: _____

PRINT FULL NAME HERE: _____

CHECK ONE: PARENT ☐ LEGAL GUARDIAN ☐

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