



TOWN OF WESTLOCK

## ***TAXI***

### **BYLAW NO. 2019-02**

EFFECTIVE DATE – January 28, 2019

#### **CONSOLIDATED FOR CONVENIENCE ONLY**

This is a consolidation of the bylaws below. The amendment bylaws have been combined with the original bylaw for convenience only. This consolidation is not a legal document. Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

#### AMENDMENT BYLAW

#### DATE OF ADOPTION

#### EFFECTIVE DATE

(If different from Date of Adoption)

Bylaw No. 2019-07

May 13, 2019

Bylaw No. 2025-05

May 26, 2025

**BEING A BYLAW OF THE TOWN OF WESTLOCK TO PROVIDE FOR THE LICENSING, CONTROL AND REGULATION OF ALL TAXI BUSINESSES WITHIN THE TOWN OF WESTLOCK**

**WHEREAS**, pursuant to Section 7(e) of the *Municipal Government Act RSA 2000*, a Council may pass bylaws for municipal purposes respecting businesses, business activities and persons engaged in business; and

**WHEREAS**, pursuant to Section 7(i) of the *Municipal Government Act*, a Council may pass bylaws for municipal purposes respecting the enforcement of bylaws made under the *Municipal Government Act* or any other enactment including any or all matters listed therein; and

**WHEREAS**, pursuant to Section 7 and 8 of the *Municipal Government Act*, a Council may pass bylaws for:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) transport and transportation systems;
- (c) businesses, business activities, and persons engaged in business;
- (d) the regulation of businesses, activities, and industries;
- (e) licenses, permits and approvals;
- (f) fees, rates, tariffs or charges that may be charged for the hire of limousines or taxis; and
- (g) enforcement of bylaws.

**NOW THEREFORE**, the Council of the Town of Westlock, in the Province of Alberta, **DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:**

**1. TITLE**

This bylaw may be cited as the Town of Westlock "Taxi Bylaw".

**2. INTERPRETATION**

All references in this Bylaw will be read with such changes in number and gender as may be appropriate according to whether the references are to a male or female Person, or a corporation or partnership.

All references in this Bylaw which provide a Person with an authority shall be read as though the direction is given by the Person or their designate.

- a) Act** means the *Municipal Government Act*, as amended or replaced from time to time.
- b) Applicant** means a person who applies for a license or renewal of a license required by this Bylaw and shall mean a person who is appealing from the refusal, revocation or suspension of a license.
- c) Business Location** means the premises used or occupied by any person in the conduct of a Taxi Business.
- d) Council** means the Council of the Town of Westlock.

- e) **Chauffeur** means a person who drives a taxi, limousine, rideshare service or airport shuttle.
- f) **Chauffeur License** means a license to operate a taxi vehicle, limousine, rideshare service or airport shuttle pursuant to this Bylaw.
- g) **Criminal Records Check** means a criminal record check obtained from the Royal Canadian Mounted Police or another Police Service in the Province of Alberta.
- h) **Driving Record** means the driving record of a motor vehicle driver issued by or under the authority of the Province of Alberta.
- i) **Highway** means any thoroughfare, street, road, trail, avenue, parkway, driveway, viaduct, lane, alley, square, bridge, causeway, trestle-way or other place or any part of any of them, whether publicly or privately owned, that the public is ordinarily entitled or permitted to use for the passage or parking of motor vehicles and includes:
  - 1. a Sidewalk, including a Boulevard adjacent to the Sidewalk; or,
  - 2. if a ditch lies adjacent to and parallel with the roadway, the ditch; or,
  - 3. if a Highway right of way is contained between fences or between a fence and one side of the roadway, all the land between the fences, or all the land between the fence and the edge of the roadway, as the case may be;but does not include a place declared by regulation not to be a Highway.
- j) **License Fee** means a fee payable for a Taxi License or a Chauffeur's License as established by the Town's Fees and Rates Bylaw, as amended from time to time.
- k) **Licensing Officer** means an officer appointed by the Town and authorized to enforce this bylaw and shall include a Peace Officer or Bylaw Enforcement Officer pursuant to the *Municipal Government Act*.
- l) **Mechanical Fitness Report** means a report containing information regarding the state of a Taxi Vehicle as required by the Town of Westlock including, but not limited to, information as to the safety and condition of the Taxi Vehicle's steering mechanism, brake system, body work and windows, electrical light and signal systems, and tire wear and condition.
- m) **Non-Resident Taxi Business** means a Taxi Business licensed to operate in another Municipality and shall not include a Taxi Business operating within Westlock County or the Village of Clyde.
- n) **Owner** means a Person who is the registered owner of a motor vehicle as indicated on the registries database (ROADS) and shall include any Person renting a motor vehicle or having the exclusive use of a Motor Vehicle under a lease that has a term of more than thirty (30) days or otherwise having the exclusive use of a motor vehicle for a period of more than thirty (30) days;
- o) **Operator** means a Person who drives or is in actual physical control of a motor vehicle.
- p) **Peace Officer** means a member of the Royal Canadian Mounted Police, a member of a

Municipal Police Force, a Peace Officer pursuant to the Peace Officer Act, a Bylaw Enforcement Officer, or a Traffic Sherriff.

- q) **Person** means an individual, group of individuals, partnership, corporation or association and a natural Person or body corporate and includes a partnership, a group of Persons acting in concert or an association unless the context explicitly or by necessary implication otherwise requires.
- r) **Revoke** means to annul by recalling or taking back.
- s) **Rideshare Service** means a ride-hailing service where drivers operate in a taxi-like fashion generally booked in real time over the internet or a mobile app. For the purposes of this Bylaw, Rideshare and Taxi Business shall mean the same.
- t) **Taxi Business** means a business providing commercial transportation to passengers in a vehicle with a seating capacity of less than 11 persons and may include ancillary services such as pick-up and delivery of goods.
- u) **Taxi Business License** means a license issued pursuant to the Town of Westlock Business License Bylaw and shall include a taxi, limousine, Rideshare or airport shuttle business license.
- v) **Town** mean the Town of Westlock in the Province of Alberta.

### 3. BUSINESS SUBJECT TO TAXI LICENSE

1. All Taxi Business Licenses issued pursuant to this Bylaw shall expire on December 31 of each year and must be renewed annually.
2. Notwithstanding any other provision in this Bylaw; a license shall not be required of a Taxi Business carried on by the Government of Canada, the Government of Alberta or the Town of Westlock nor shall a license be required by a person or business if any Federal or Provincial enactment exempts such person or business from requirements of a municipal license.
3. No Person shall own or operate a Taxi Business within the Town without having a valid Taxi Business License.
4. A Taxi Business License issued under this Bylaw is not transferable if ownership or control of a Taxi Business should change.

### 4. TAXI INSPECTIONS

1. Each taxi vehicle, licensed pursuant to this Bylaw, shall be mechanically inspected by a Licensed Mechanic at the cost of the Taxi Business License holder at minimum of once a year or other such times as the Licensing Officer may specify.
2. The Licensing Officer may, at any time require a taxi vehicle, limousine, rideshare service vehicle or airport shuttle to be mechanically inspected by a motor vehicle

service center designated by the Licensing Officer, at such time and place as the Licensing Officer may designate;

3. The applicant shall deliver such taxi vehicle, limousine, Rideshare Service vehicle or airport shuttle at the time and place so designated. All costs of the mechanical inspection shall be paid by the applicant.
4. Where a Peace Officer believes, on reasonable and probable grounds, that an offence has been committed under this Bylaw in relation to a taxi vehicle, a limousine a Rideshare Service vehicle or an airport shuttle, the Peace Officer may seize that vehicle and cause it to be removed and stored at a suitable location at the expense of the applicant.
5. Should a mechanical fitness report indicate that a Taxi Vehicle is not safe, fit or suitable for such use, the Taxi Business shall not permit the Taxi Vehicle to be operated as a Taxi Vehicle, unless and until all deficiencies have been corrected and repaired and a Certificate of Repair in a form approved by the Peace Officer has been signed, certifying that the required repairs or alterations have been carried out, and a further mechanical fitness report for such taxicab confirming that it is in fact safe, fit or suitable for use as a Taxi Vehicle has been delivered to the Peace Officer.

## **5. EXEMPTIONS**

1. No Taxi Business License is required by:
  - a) A Non-resident Taxi Business whose only business activity is the dropping off or picking up residents of the Town of Westlock to take them to or drop them off in another Municipality.
  - b) Any person who is an employee of another person who holds a Business License or a person or other entity not required to obtain a license pursuant to this Section, unless otherwise provided for in this Bylaw;
2. For the purposes of section 5(1)(b) an "employee" is a person who is paid a salary or wage or a person who may be classified as a volunteer.

## **6. PROCEDURE FOR ISSUANCE OF A TAXI BUSINESS LICENSE**

1. Form of Application:
  - a) An applicant for a taxi Business License shall make application to the Town on the prescribed form, furnishing such information as the form shall require and such additional information as the Town may, from time to time require, including:
    - i) a statutory declaration, where required by the Town, substantiating the information contained in the form;
    - ii) evidence of public liability insurance for the purpose of operating a Taxi Business, where required by any Federal, Provincial or Town enactment;

- iii) every Federal or Provincial Certificate, authority license or other document or qualification that may be required in connection with the carrying out of a Taxi Business;
  - iv) any certificate or other approval required by a provision of this Bylaw in respect of the Taxi Business;
  - v) the business license fee payable in respect of the business as established by the Town in the Fees and Rates Bylaw;
  - vi) a list of all Chauffeurs to be employed or engaged by the Taxi Business or otherwise used in the Taxi Business, including their full names, addresses and Alberta Driver's License number.
  - vii) a list of the vehicles, including the make, year, colour, license plate number, and Vehicle Identification Number (VIN) for each, to be used by the Taxi Business;
  - viii) proof of insurance and registration and a mechanical fitness report with respect to each vehicle as prescribed by the Licensing Officer, completed and passed by a licensed mechanic within the period of four (4) weeks prior to the date of application; and
  - ix) such additional information which the Licensing Officer may request.
2. The Licensing Officer may refuse to issue or renew a taxi business license, or may revoke or suspend an existing taxi business license, if the requirements of the application have not been met or if there are reasonable grounds for refusal of the application or for revocation or suspension of the taxi business license. The regulations in this regard shall be in accordance with the Town's Business License Bylaw.

## **7. APPLICATION FOR CHAUFFEUR LICENSE**

1. An applicant for a new Chauffeur's License shall make application to the Town on the prescribed form, furnishing such information as the form shall require and such additional information as the Town may, from time to time require, including:
- i) Name, Address and Phone Number of the Chauffeur;
  - ii) Proof of Alberta Class 2, 3 or 4 Operator's License including a 3-year drivers abstract dated within 30 days of the application;
  - iii) To assure suitability of an applicant for a Chauffeurs License any person applying for a Chauffeurs License shall be required to supply the Licensing Officer with a current, within 90 Days of the application, Criminal Records Check; and,

iv) Payment of the chauffeur licensing fee as established by the Town in the Fees and Rates Bylaw.

2. All Chauffeurs Licenses shall expire at midnight on December 31<sup>st</sup> of each year and must be renewed annually.

8. **GENERAL CHAUFFEUR LICENSE PROVISIONS**

1. A Chauffeur's License application shall include **ALL** information required on the prescribed form. Incomplete forms submitted to a Licensing Officer shall not be processed until such time as the form is complete.
2. In the event the Chauffeurs Alberta Driver's License is suspended they shall inform the Licensing Officer within five (5) days of the suspension. In this case the Chauffeur's License shall also be suspended or voided for the same time frame as the Provincial Driver's License suspension.
3. The Licensing Officer shall consider the driving record, criminal record, character and state of health of any applicant for a Chauffeurs License and shall in his sole discretion, refuse or revoke the same if in their opinion, the applicant is unsuitable to operate a Taxi Vehicle for any reason.
4. No Chauffeurs License shall be renewed without an updated Driver's Abstract being completed and provided to the Town within 30 days following the expiry of a Chauffeur License.
5. No Chauffeur License will be issued unless the person is currently employed by a recognized Taxi Business. If the Chauffeur becomes unemployed by the Taxi Business the license becomes void.
6. All costs involved in the Criminal Records Check shall be the responsibility of the applicant for a Chauffeurs License or the Taxi Business owner and shall:
  - a) be valid for a period of 3 years from the date it is submitted, unless a License Officer or a Peace Officer feels it is necessary to have the person submit a Criminal Records Check on a more frequent basis; or
  - b) In the event a Chauffeur ceases to be employed by the Taxi Business he shall be required to provide an updated Criminal Records Check before he may be rehired as a Chauffeur.
7. No Chauffeurs License or renewal shall be issued to any person who:
  - a) has been convicted under the *Criminal Code of Canada* within the five (5) year period immediately preceding the date of application of:
    - i) a sexual offence or offence relating to the corruption of public morals;
    - ii) an offence relating to homicide, assault, kidnapping, arson or abduction;

- iii) an offence relating to robbery or extortion;
  - iv) an offence of criminal negligence, dangerous driving, impaired driving, operating a motor vehicle with a blood alcohol content over eighty (80) mg per one hundred (100) ml of blood, refusing to provide samples of breath or driving while suspended or disqualified;
  - v) has been convicted under the *Criminal Code of Canada*, or the *Controlled Drugs and Substances Act* or any successor legislation within the three (3) year period immediately preceding the date of application, of any offence not described in this section;
  - vi) has been charged with any offence under the *Criminal Code of Canada* or the *Controlled Substances Act* until the charge has been withdrawn or the matter is otherwise dealt with in a manner which does not result in a conviction;
8. A Chauffeurs License shall not be issued if in the opinion of the Licensing Officer the person has been convicted of an excessive number of offences under the *Traffic Safety Act*, or any successor legislation, and/or any Bylaw of the Town.
9. When an individual with an existing Chauffeurs License has been charged with an offence under the *Criminal Code of Canada* or the *Controlled Drugs and Substances Act*:
- a) the individual shall forthwith notify the Licensing Officer of the charges;
  - b) upon receiving notification of the charges, the Licensing Officer shall suspend the Chauffeur License of the individual until the charge has been withdrawn or the matter is otherwise dealt with in a manner which does not result in a conviction.
  - c) Any person who fails to disclose an offence under the *Criminal Code of Canada* or the *Controlled Drugs and Substances Act* to their employer and to the Licensing Officer is guilty of an offence.
10. Every person who makes an application for a Taxi Business License shall submit to and assist in every inspection required by the Town with respect to the business to be licensed and furnish to the Town all information required.
11. No person shall operate a Taxi Vehicle in the Town unless that person is in possession of a valid Chauffeurs License issued by the Town.
12. For the purposes of subsection 8 excessive number means 3 offences which carry demerit points of 3 or more per offence.

## 9. RESPONSIBILITY OF CHAUFFEUR'S

1. The Chauffeur of each Taxi Vehicle shall:



- a) Be civil and well behaved to any passenger being transported or client being served, and provide reasonable assistance;
  - b) Promptly keep all appointments or engagements and shall not knowingly accept any engagements that they are incapable of fulfilling;
  - c) Have readily available for display their Chauffeur License at the request of the passenger.
  - d) Take proper care of all items or property delivered to them for conveyance and shall deliver such property as directed;
  - e) After delivering a passenger to their destination, inspect the vehicle to determine if the passenger has left any property and, if property is found, take all reasonable steps to return it to the owner;
  - f) Deliver to the Town within forty-eight (48) hours all property whose owner is unknown;
  - g) Not transport a greater number of passengers than the manufacturer's recommended capacity of the Taxi Vehicle;
  - h) Not knowingly, or negligently misinform or deceive any person as to:
    - i) The time, place, arrival or departure of any Taxi; or
    - ii) Location of any place, structure or building.
  - i) Drive all passengers (unless otherwise directed) to their destinations by the most direct route practicable; and
  - j) Whenever requested by a passenger, issue a receipt for the amount of the fare paid by such passenger.
2. The Chauffeur of each Taxi Vehicle may not refuse a request for service from a potential passenger, unless:
- a) Based on the circumstances, the Chauffeur reasonably believes there is a danger to their personal safety or risk of serious damage to property;
  - b) The service would contravene this Bylaw or any other federal, provincial, or municipal legislation; or
  - c) The passenger is known to habitually order a Taxi Vehicle and service and subsequently is unable to pay or who refuses to make payment in advance;
3. A passenger being accompanied by an assistance animal cannot be used to support a reasonable belief as referred to in subsection 2 a).
4. Any person who contravenes this section may be subject to fines and cancellation of their Chauffeur's License at the discretion of the Licensing Officer or a Peace Officer

## 10. TAXI VEHICLES

1. The Town of Westlock formally accepts the standards of motor vehicle equipment as set out and specified by the *Traffic Safety Act Vehicle Equipment Regulation*.
2. Identification of Taxi Vehicles
  - a) Each Taxi Vehicle owned and operated by the applicant shall:
    - i) prominently display on both sides and the back of its exterior the name and phone number of the Taxi Business;
    - j) every Taxi Business License holder shall ensure that each Taxi Vehicle has an identification number assigned by the Licence Officer prominently displayed on the rear and side of each Taxi Vehicle and shall not be in lettering less than two inches (2") in height; and shall only be used on the Taxi Vehicle for which it was issued;
    - ii) display on its roof an illuminable dome light (optional);
    - iii) top lights are to meet the following standard:
      - a) signs shall be a standard manufactured unit and such unit shall not exceed fifteen centimeters (15 cm) in height; and
      - b) illumination of sign shall not exceed 40 watts and shall be non-flashing; and
      - c) top lights shall be safely and securely fastened to the roof of the Taxi Vehicle, to the satisfaction of the Licence Officer.
    - iv) have posted the prescribed rates and fares in the Taxi Vehicle such manner as to be available to passengers.
  - b) If a vehicle licensed as a Taxi Vehicle ceases to be licensed as a Taxi for any reason, the applicant shall ensure that all markings upon or within it, which serve to identify it as a Taxi Vehicle, are removed within seven (7) days of the date on which it ceases to be licensed as a Taxi.
  - c) No person shall operate a Taxi Vehicle that is no longer in use as a Taxi Vehicle until the markings as established in this section are removed.
3. A Taxi vehicle should at all times:
  - a) be clean and in good interior condition; and

- b) meet the standards as set out in the mechanical fitness report, so that it is safe, fit, and suitable for use as a Taxi.
4. No person shall operate or permit the operation of a Taxi Vehicle for which an inspection has not been passed by a Licensed Mechanic within the required inspection timeframe.

#### **11. REQUIREMENTS OF A TAXI BUSINESS AND OWNER(S)**

1. The applicant shall maintain a dispatch office and provide a dispatch system, which ensures is staffed during the Taxi Business's regular business hours each day in a year providing prompt service except where adverse weather and road conditions or extreme workloads preclude the supply of service.
2. A Taxi Business License issued to a Taxi Business shall be openly displayed in the Business Location.
3. No person shall use a license, or allow it to be used by any other person or with respect to any vehicle, other than the one for which the license was issued.
4. The applicant shall ensure that all Taxi Vehicles, Limousines, Rideshare Vehicles or Airport Shuttles owned by or affiliated with that person's business are clean, in good condition and mechanically maintained so as to be safe and suitable for use by the public.
5. Each Taxi Business shall ensure that each Chauffeur employed to operate a Taxi Vehicle is in possession of a current Alberta Drivers' License and Town of Westlock Chauffeur License.
6. The applicant shall inform the Town within seven (7) days of any addition to or deletion from either the list of Taxi Vehicles or Chauffeurs used by the Taxi Business.
7. Taxi Business owners and employees shall conduct themselves in a civil and respectful manner to any passenger or client.

#### **12. AUTHORITY OF THE LICENSING OFFICER OR PEACE OFFICER**

1. Should the Licensing Officer or a Peace Officer become aware that the list of Chauffeurs employed or engaged by the Taxi Business is not accurate no further Chauffeurs Licenses will be issued until the list is updated by the Taxi Business.
2. All licenses issued are subject to the Land Use Bylaw in force in the Town and the issuance of a license shall not be deemed as approval to carry on a Taxi Business in or on any premises in contravention of such Bylaw. In any case, where a license is granted to a person to carry on a Taxi Business in or on premises where such activity is not permitted by the Land Use Bylaw of the Town, the Town shall forthwith cancel the license.

3. The Licensing Officer may require a Taxi Vehicle to be inspected by a Licensed Mechanic of the Town's choice, at the cost of the Taxi Business License holder, should there be probable grounds to believe the Mechanical Fitness Report has been completed fraudulently.
4. No person shall obstruct or interfere with any inspection that may be required or carried out pursuant to this Bylaw.
5. No person shall provide false information on a Mechanical Fitness Report or to a Licensing Officer or Peace Officer.
6. Upon the completion of an inspection, a Mechanical Fitness Report shall be delivered directly to the Licensing Officer and a copy of which shall be kept in the Taxi Vehicle.
7. Any person shall, upon demand of a Licensing Officer or a Peace Officer, produce any permit, identification card, registration card, licence or other document which he may be, from time to time, required to produce or have in his possession or which has been issued to him pursuant to this Bylaw.
8. Any person who fails or refuses to produce any permit, identification card, registration card, license or other document as required by section 12(7) shall be guilty of an offence.
9. Every Taxi Business License holder shall report to the License Officer any collision causing damage to his or her vehicle no later than seventy-two (72) hours after the collision. In the event the vehicle is deemed to be unfit for service by the Licensing Officer, the Taxi Vehicle license shall be suspended until any physical damage to the vehicle has been repaired and a Certificate of Commercial Vehicle Fitness is completed by a Licensed Mechanic.
10. A Licensing Officer or a Peace Officer may at any time inspect any Taxi Vehicle to determine the following:
  - a) the validity of the Taxi License;
  - b) the validity of the driver's Chauffeurs License;
  - c) the mechanical condition of the vehicle; or
  - d) the standards of repair and cleanliness of the vehicle.

### **13. OFFENCE AND PENALTY**

1. Any person who contravenes or fails to comply with any provision of this Bylaw is guilty of an offence and is liable to a fine of not less than \$250.00, and not more than \$10,000.00 or imprisonment for a term of not more than one year, or both.
2. Notwithstanding the foregoing, the minimum fine payable in respect of a contravention of this Bylaw shown for any offence referred to in Column 1 and Column 2 of Schedule

"A" to this Bylaw is the immediately adjacent amounts shown in Column 3 and Column 4 of same Schedule.

3. Notwithstanding the foregoing, the fine amounts set out in Schedule "A" of this Bylaw are established as specified penalties for use on Municipal Tags and Violation Tickets.
4. A contravention of this Bylaw constitutes a separate offence in respect of each day or part of a day on which it continues. A person guilty of such offence is liable to a fine in an amount not less than that established by this Bylaw for each such day. No proceedings may be instituted under this Bylaw more than 6 months after the last occurrence of the alleged offence.
5. Notwithstanding the foregoing, the minimum fine and specified penalty payable in respect of a second or subsequent contravention of the same section of this Bylaw committed within twenty-four (24) months shall be double the minimum fine and specified penalty of the previous offence, up to a maximum penalty of \$10,000.00.

#### 14. VICARIOUS LIABILITY

1. In this Bylaw, employees, employers, principals, and agents, are each severally liable and each guilty of the offence for any contravention of or any failure to comply with this Bylaw committed in the course of employment or in the course of the agent's exercising powers or performing duties on behalf of their principal. When a corporation contravenes or fails to comply with this Bylaw, every principal, director, officer, manager, employee or agent of the corporation who authorized, assented to, acquiesced, or participated in the act or omission that constitutes the offence is severally liable and guilty of the offence.
2. In this Bylaw, the legal and beneficial owners of any land are each severally liable and each guilty of the offence if the tenant(s), lessee(s), or occupier(s) of such land contravene or fail to comply with this Bylaw in relation to such land.
3. In this Bylaw, the operator and the owner(s) of any vehicle are each severally liable and each guilty of the offence if either of them contravenes or fails to comply with this Bylaw in relation to any such vehicle. In this section, "owner" has the same definition as is used in the *Traffic Safety Act*, RSA 2000, c T-6, and all amendments thereto.

#### 15. MUNICIPAL TAGS

1. Any Peace Officer, in that Officer's sole discretion, is hereby authorized and empowered to issue a Violation Tag to any person whom the Peace Officer has reasonable and probable grounds to believe has contravened or failed to comply with any provision of this Bylaw.
2. A Municipal Tag may be issued to any person either:
  - i) Personally;
  - ii) By placing a copy of the Municipal Tag upon a vehicle registered to such person; or

- iii) By mailing a copy to such person by registered or ordinary mail to their last known mailing address.
3. A Municipal Tag shall be in a form approved by the Town of Westlock and shall include:
- i) the name of the person;
  - ii) the date upon which the offence was committed;
  - iii) the section number(s) of this Bylaw which were contravened;
  - iv) the appropriate specified penalty or minimum fine for the offence as prescribed by this Bylaw;
  - v) the time within which the entire penalty must be paid to the Town of Westlock; and
  - vi) that if payment is not received within the time permitted by such Municipal Tag, there shall be an administrative surcharge of \$20.00, or 20% of the specified penalty, whichever amount is greater.
4. If payment is received by the Town of Westlock within the period of time permitted by any such Municipal Tag, no Information or Violation Ticket may be issued against the same offender for the same offence.
5. Except where a Municipal Tag has been paid as prescribed herein, nothing in this Bylaw shall limit a Peace Officer's discretion to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*, RSA 2000, and all amendments thereto, or instead lay an Information pursuant to the *Criminal Code*, RSC 1985, and all amendments thereto, at any time within 2 years of the last occurrence of the offence, regardless of whether or not a Municipal Tag has been issued.
6. Any Peace Officer, in that Officer's sole discretion, is authorized to issue a Violation Ticket which permits the voluntary payment of the fine or specified penalty indicated thereon in the manner specified by the *Provincial Offences Procedure Act*, RSA 2000, and all amendments and regulations thereto.
7. Any fine or penalty imposed upon conviction for any offence occurring within the Town of Westlock enures to the benefit of the Town of Westlock.

## 16. SCHEDULES

The document attached hereto and marked Schedule "A" Offence Penalties, shall form part of this Bylaw.

## 17. FORCE AND EFFECT

This Bylaw shall come into effect on the final reading thereof.

**18. REPEALS**

Bylaw Numbers 04-92; Taxi, and 13-99; Taxi as amendment to 04-92 are hereby repealed.

**19. EFFECTIVE DATE**

This Bylaw becomes effective upon third and final reading.

READ a first time this 28<sup>th</sup> day of January 28, 2019.

READ a second time this 28<sup>th</sup> day of January 28, 2019.

Unanimous consent for third and final reading this 28<sup>th</sup> day of January 28, 2019.

READ a third time and finally passed this 28<sup>th</sup> day of January 28, 2019.

Signed by Mayor and CAO this 28<sup>th</sup> day of January 28, 2019.

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Ralph Leriger, Mayor

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Dwight Dibben, CAO

**“Schedule “A”****OFFENCE PENALTIES**

<b>Offence</b>	<b>Section</b>	<b>Municipal Tag Column 3 (Minimum Fine and Specified Penalty in Dollars)</b>	<b>Violation Ticket Column 4 (Minimum Fine and Specified Penalty in Dollars)</b>
Operate Taxi Business without valid Business License	3(3)	\$250.00	\$1,000.00
Operate Taxi Vehicle without valid Chauffeur License	8	\$250.00	\$1,000.00
Contravene Section 9	9	\$250.00	\$1,000.00
Operate unauthorized Taxi Vehicle or a Taxi Vehicle in a manner not compliant with the Bylaw	10	\$500.00	\$1,000.00
Use Taxi Vehicle in a Prohibited Manner	11(3)	\$500.00	\$1,000.00
Obstruct Person in Enforcement of Bylaw	12(4)	\$500.00	\$1,000.00
Provide False Information to Licensing Officer and/or Peace Officer	12(5)	\$500.00	\$1,000.00
Operate Taxi Vehicle without valid documentation	12(8)	\$500.00	\$1,000.00
Fail to Produce Document to Licensing Officer and/or Peace Officer	12(10)	\$250.00	\$1,000.00