

Planning & Development Fee Schedule

As of January 1, 2026

DEVELOPMENT PERMIT FEES

Residential New Construction (2 or more units) \$150.00 New Construction (2 or more units) \$150.00 + \$50.00/unit Residential Addition \$100.00 Accessory Development \$50.00 Deck, Demolition, Home Business \$50.00 Variance or Discretionary Use \$50.00 in addition to regular permit fee Development commenced prior to application Double fees apply Re-Submission of Plans (after approval) \$100.00 Non-Residential \$150.00 + \$0.10/sq. ft. (\$300.00 minimum fee) \$150.00 + \$0.10/sq. ft. (\$300.		
New Construction (2 or more units) \$150.00 + \$50.00/unit Residential Addition \$100.00 Accessory Development \$50.00 Deck, Demolition, Home Business \$50.00 Variance or Discretionary Use \$50.00 in addition to regular permit fee Development commenced prior to application Double fees apply Re-Submission of Plans (after approval) \$100.00 Non-Residential \$150.00 + \$0.10/sq. ft. New Construction, Addition (\$300.00 minimum fee) Accessory Development \$150.00 Accessory Development \$150.00 Fee fee Change of Use or Intensity \$150.00 Demolition \$100.00 Stripping and Grading \$150.00 Development commenced prior to application Double fees apply Re-Submission of Plans (after approval) \$100.00 Stripping and Grading \$150.00 Development commenced prior to application Double fees apply Re-Submission of Plans (after approval) \$100.00 Stripping and Grading \$150.00 Development Deposit \$2,500.00 (Residential) Acceptable security at the discretion of the Development Authority, returned upon satisfactory compliance to all conditions \$5,000.00 (Non-Residential) Signs Permitted Use (Permanent) \$75.00 No charge if within 1 year of building occupancy Discretionary Use (Permanent) \$50.00 in addition to regular permit fee Temporary Portable Sign (3 months) = New \$100.00 Temporary Portable Sign (12 months) - New \$100.00	Residential	
Residential Addition \$100.00 Accessory Development \$50.00 Deck, Demolition, Home Business \$50.00 Variance or Discretionary Use \$50.00 in addition to regular permit fee Development commenced prior to application Double fees apply Re-Submission of Plans (after approval) \$100.00 Non-Residential \$150.00 + \$0.10/sq. ft. New Construction, Addition \$150.00 minimum fee) \$150.00 Accessory Development \$150.00 minimum fee) \$150.00	New Construction	\$150.00
Accessory Development \$50.00 Deck, Demolition, Home Business \$50.00 Variance or Discretionary Use \$50.00 in addition to regular permit fee Development commenced prior to application Double fees apply Re-Submission of Plans (after approval) \$1100.00 Non-Residential \$150.00 + \$0.10/sq. ft. New Construction, Addition (\$300.00 minimum fee) \$150.00 + \$0.10/sq. ft. New Construction, Addition (\$300.00 minimum fee) \$150.00 + \$0.00 in addition to regular permit fee Permit	New Construction (2 or more units)	\$150.00 + \$50.00/unit
Deck, Demolition, Home Business Variance or Discretionary Use Development commenced prior to application Non-Residential S150.00 + \$0.10/sq. ft. New Construction, Addition Accessory Development Variance or Discretionary Use Change of Use or Intensity Demolition Stripping and Grading Development commenced prior to application Re-Submission of Plans (after approval) Stripping and Grading Development commenced prior to application Re-Submission of Plans (after approval) Development Deposit Required on any new developments. Acceptable security at the discretion of the Development Authority, returned upon satisfactory compliance to all conditions. Signs Permitted Use (Permanent) Discretionary Use (Permanent) Temporary Portable Sign (3 months) Temporary Portable Sign (6 months) Temporary Portable Sign (12 months) – New Temporary Portable Sign (12 months) – Renewal S100.00 Double fees apply \$50.00 \$50.00 In addition to regular permit fee	Residential Addition	\$100.00
Variance or Discretionary Use Development commenced prior to application Re-Submission of Plans (after approval) Non-Residential **150.00 + \$0.10/sq. ft.* New Construction, Addition Accessory Development Variance or Discretionary Use Change of Use or Intensity Development commenced prior to application Stripping and Grading Development commenced prior to application Re-Submission of Plans (after approval) **150.00 Development Deposit **Required on any new developments. **Acceptable security at the discretion of the Development Authority, returned upon satisfactory compliance to all conditions. **Signs** Permitted Use (Permanent) Discretionary Use (Permanent) **T50.00 No charge if within 1 year of building occupancy Discretionary Use (Permanent) **T50.00 **T75.00 No charge if within 1 year of building occupancy Discretionary Use (Permanent) **T50.00 **Temporary Portable Sign (3 months) **T50.00 **Temporary Portable Sign (12 months) - New **T100.00 **T100.00 **T150.00 **T150.0	Accessory Development	\$50.00
Development commenced prior to application Re-Submission of Plans (after approval) Non-Residential \$150.00 + \$0.10/sq. ft. (\$300.00 minimum fee) Accessory Development \$150.00 **Signs** Permitted Use (Permanent) Double fees apply \$150.00 + \$0.10/sq. ft. (\$300.00 minimum fee) **Ariance or Discretionary Use fee Change of Use or Intensity \$150.00 Development of Stripping and Grading Development commenced prior to application Double fees apply **Required on any new developments. **Acceptable security at the discretion of the Development Authority, returned upon satisfactory compliance to all conditions. **Signs** Permitted Use (Permanent) Discretionary Use (Permanent) **T5.00 No charge if within 1 year of building occupancy Discretionary Use (Permanent) **T5.00 Temporary Portable Sign (3 months) Temporary Portable Sign (12 months) - New Temporary Portable Sign (12 months) - New Temporary Portable Sign (12 months) - New Temporary Portable Sign (12 months) - Renewal **T5.00 **Touble Sign (12 months) - New **Touble Sign (12 months) - Renewal	Deck, Demolition, Home Business	\$50.00
Re-Submission of Plans (after approval) Non-Residential \$150.00 + \$0.10/sq. ft. (\$300.00 minimum fee) Accessory Development \$150.00 \$100.00 in addition to regular permit fee Change of Use or Intensity \$150.00 Demolition \$1100.00 Stripping and Grading Development commenced prior to application Required on any new developments. Acceptable security at the discretion of the Development Authority, returned upon satisfactory compliance to all conditions. \$2,500.00 (Non-Residential) \$150.00 \$100.00 \$100.00 \$100.00 \$250.00 \$100.00 \$250.00 \$	Variance or Discretionary Use	\$50.00 in addition to regular permit fee
Non-Residential \$150.00 + \$0.10/sq. ft. (\$300.00 minimum fee) Accessory Development \$150.00 \$100.00 in addition to regular permit fee Change of Use or Intensity \$150.00 Demolition \$100.00 Stripping and Grading Development commenced prior to application Re-Submission of Plans (after approval) Development Deposit Required on any new developments. Acceptable security at the discretion of the Development Authority, returned upon satisfactory compliance to all conditions. \$75.00 No charge if within 1 year of building occupancy Discretionary Use (Permanent) Discretionary Use (Permanent) \$25.00 Temporary Portable Sign (3 months) Temporary Portable Sign (12 months) - New Temporary Portable Sign (12 months) - New Temporary Portable Sign (12 months) - Renewal	Development commenced prior to application	Double fees apply
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\$150.00 + \$0.10/sq. ft. (\$300.00 minimum fee)		
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Temporary Portable Sign (6 months) \$50.00 Temporary Portable Sign (12 months) – New \$100.00 Temporary Portable Sign (12 months) – Renewal \$50.00	Discretionary Use (Permanent)	
Temporary Portable Sign (12 months) – New \$100.00 Temporary Portable Sign (12 months) – Renewal \$50.00	Temporary Portable Sign (3 months)	\$25.00
Temporary Portable Sign (12 months) – Renewal \$50.00	Temporary Portable Sign (6 months)	\$50.00
	Temporary Portable Sign (12 months) – New	\$100.00
Development commenced prior to application Double fees apply	Temporary Portable Sign (12 months) – Renewal	\$50.00
	Development commenced prior to application	Double fees apply



Planning & Development Fee Schedule

As of January 1, 2026

SUBDIVISION FEES

Subdivision Application – first parcel out, boundary adjustments	\$500.00
Subdivision Application - subdivision of 1 lot plus remainder	\$600.00
Subdivision Application - creation of 3 or more lots	\$400.00 + \$250.00/lot
Separation of Titles (MGA 652(4))	\$400.00 + \$100.00/lot
Condominium Plan Consent	\$50.00/unit
Extension	\$250.00
Re-Circulation	\$250.00
Endorsement Fee (does not apply to separation of titles)	\$50.00 + \$150.00/lot
Current Land Title	\$12.00/title

BYLAW AMENDMENT FEES

Land Use Bylaw Amendment Application	\$750.00	
Municipal Development Plan Amendment Application	\$750.00	
Area Structure Plan Amendment Application	\$750.00	

APPEAL FEES

Subdivision & Development Appeal Board Appeal	\$300.00
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COMPLIANCE CERTIFICATE FEES

Residential		
Regular Service	\$50.00	
Rush Service (within two business days) Non-Residential	\$100.00	
Regular Service	\$100.00	
Rush Service (within two business days)	\$200.00	

ENCROACHMENT AGREEMENTS

Encroachment Agreement Preparation & Registration	\$150.00
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ROAD CLOSURES

Road Closure Bylaw Application	\$750.00
Roda closare Bylaw Application	4730.00

RURAL RENEWAL STREAM

Endorsement Letter Issuance	\$350.00	
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Planning & Development Fee Schedule

As of January 1, 2026

BUSINESS LICENSE FEES

Resident Business (includes Westlock County)	\$100.00
Non-Resident Business	\$200.00 or \$50.00/day
Hawkers or Peddlers	\$100.00 or \$50.00/day
Event/ Festival License	\$50.00
Chauffeur License (operating under a licensed taxi business)	\$25.00

BUSINESS LICENSE FEE PRORATES (NEW APPLICATIONS ONLY)

January 1 – March 30	100% of regular fee
April 1 – June 30	75% of regular fee
July 1 – September 30	50% of regular fee
October 1 – December 31	25% of regular fee

BUSINESS LICENSE RENEWAL LATE FEES

Until April 1	\$25.00
Until July 1	\$50.00
Until October 1	\$75.00
Until December 31	\$100.00

FILE SEARCH

File Search (per hour or portion thereof)	\$50.00 (\$150 minimum fee)
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DOCUMENTS (PRINT)

Land Use Bylaw	\$40.00
Municipal Development Plan	\$30.00
Intermunicipal Development Plan	\$20.00
Procedures & Design Standards for Development	\$50.00
Master Plan	\$30.00

DOCUMENTS (ELECTRONIC)

Above Print Documents on USB Drive	\$10.00	
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MAPS, DRAWINGS AND REPRODUCTIONS

Plotter Production 24x36	\$25.00	
Plotter Production 36x66	\$40.00	

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Planning & Development Fee Schedule

As of January 1, 2026

BUILDING PERMIT FEES

All Building Permits	
SAFETY CODES COUNCIL FEE	4% of Permit Fee (\$4.50 min, \$560 Max)
Commencement prior to issuance of permit in applicable discipline	Double Permit Fee
Retained for Cancelled Permits	If no inspections conducted, 25% + GST of the permit fee retained & no refund of the Safety Codes Fee.
	If inspections were conducted, no refund.
<u>Residential</u>	
New Dwelling Unit Construction - Main Floor	\$0.60/sq.ft.
New Dwelling Unit Construction - Upper Floor	\$0.50/sq.ft.
Basement Development at time of New Construction	\$0.35/sq.ft.
Attached Garage at time of New Construction	\$0.25/sq.ft.
Additions/ Renovations/ Basement Development	\$0.50/sq.ft. (\$150 min. fee)
Manufactured Home Placement	\$300.00
Manufactured Home/RTM Basement Foundation	\$500.00
Secondary (Basement) or Garage/Garden Suite	\$0.60/sq.ft.
Accessory Buildings	\$0.55/sq.ft. (\$150 minimum fee)
Deck/Wheelchair Ramp/Sign/Hot Tub/Swimming Pool	\$110.00
Fireplaces (if not included in new construction)	\$110.00
Demolition	\$200.00
Solar Installation	\$200.00
Commercial/ Industrial/ Institutional/Apartments	-
First \$1,000,000.00 construction value	\$5.50/\$1000 construction value (\$500 min. fee)
Over \$1,000,000.00 construction value	\$5000.00 + (\$5.00/\$1000 construction value portions over \$1,000,000.00)
Accessory Buildings	\$0.55/sq.ft. (\$150 minimum fee)
Fascia Signage	\$100.00
Change of Use (No Renos Required)	
Projects with renovations required, use construction value rate above	\$200.00
Temporary Construction Buildings	\$200.00
Demolition	\$200.00
Solar Installation	\$250.00



Planning & Development Fee Schedule

As of January 1, 2026

ELECTRICAL PERMIT FEES

Residential Dwelling Unit, Additions				
Square Footage	Permit Fee	SCC Levy	Total Fee	
Up to 1000	\$170.00	\$6.80	\$176.80	
1001 – 1200	\$190.00	\$7.60	\$197.60	
1200 - 1500	\$210.00	\$8.40	\$218.40	
1501 – 2000	\$230.00	\$9.20	\$239.20	
2001 – 2500	\$250.00	\$10.00	\$260.00	
2501 – 3500	\$275.00	\$11.00	\$286.00	
Over 3500		\$275.00 plus \$0.10 per square foot for portions over 3500 square feet		

Residential other than New Construction, Additions (ex. basement development, garage, renovation, hot tubs, air conditioning)

Installation Cost	Permit Fee	SCC Levy	Total Fee
\$0 - \$500	\$110.00	\$4.50	\$114.50
\$501 - \$1000	\$125.00	\$5.00	\$130.00
\$1001 - \$2000	\$140.00	\$5.60	\$145.60
\$2001 - \$3000	\$150.00	\$6.00	\$156.00

Projects over \$3000 use the non-residential schedule below

Add \$50 for homeowner permits with an installation cost greater than \$500.

All Occupancy Types					
Description Permit Fee SCC Levy Total Fee					
Permanent Service Connection Only	\$110.00	\$4.50	\$114.50		
Temporary Power / Underground Service	\$110.00	\$4.50	\$114.50		
Solar Installations	\$150.00	\$6.00	\$156.00		

^{*} SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

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Planning & Development Fee Schedule

As of January 1, 2026

Commercial, Industrial, Institutional, Apartments (Contractors Only)

Installation Cost	Permit Fee	SCC Levy	Total Fee
\$0 - \$5000.00	\$165.00	\$6.60	\$171.60
\$5,000.01 - \$20,000.00	\$250.00	\$10.00	\$260.00
\$20,000.01 - \$35,000.00	\$350.00	\$14.00	\$364.00
\$35,000.01 - \$50,000.00	\$400.00	\$16.00	\$416.00
\$50,000.01 - \$65,000.00	\$450.00	\$18.00	\$468.00
\$65,000.01 - \$80,000.00	\$500.00	\$20.00	\$520.00
\$80,000.01 - \$100,000.00	\$600.00	\$24.00	\$624.00
\$100,000.01 and up	\$6.00 per \$1000.00 of installation cos		nstallation cost
		+ 4% SCC le	evy

^{*} SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Annual Electrical Permits

Description	Permit Fee	SCC Levy	Total Fee
Annual Electrical Maintenance	\$350.00	\$14.00	\$364.00

^{*} SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



Planning & Development Fee Schedule

As of January 1, 2026

GAS PERMIT FEES

Residential Installations

Number of Outlets	Permit Fee	SCC Levy	Total Fee		
1	\$110.00	\$4.50	\$114.50		
2	\$115.00	\$4.60	\$119.60		
3	\$130.00	\$5.20	\$135.20		
4	\$145.00	\$5.80	\$150.80		
5	\$155.00	\$6.20	\$161.20		
6	\$165.00	\$6.60	\$171.60		
7	\$175.00	\$7.00	\$182.00		
8	\$185.00	\$7.40	\$192.40		
9	\$195.00	\$7.80	\$202.80		
10	\$205.00	\$8.20	\$213.20		
Over 10	\$205.00 plu	\$205.00 plus \$8.00 per outlet over 10			

Description	Permit Fee	SCC Levy	Total Fee
Temporary Heat	\$110.00	\$4.50	\$114.50

Propane Tank Sets (does not include connection to appliance)				
Description of Work Permit SCC Levy Total I				
Tank Set	\$110.00	\$4.50	\$114.50	
Propane Cylinder Refill Centre	\$280.00	\$11.20	\$291.20	

^{*} SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



Planning & Development Fee Schedule

As of January 1, 2026

Commercial, Industrial, Institutional, Apartments

BTU Input	Permit Fee	SCC Levy	Total Fee
0 to 150,000	\$110.00	\$4.50	\$114.50
150,001 to 250,000	\$125.00	\$5.00	\$130.00
250,001 to 500,000	\$175.00	\$7.00	\$182.00
500,001 to 1,000,000	\$225.00	\$9.00	\$234.00
Over 1,000,000	\$225.00 plus \$5.00 per 100,000 (or portion of) over 1,000,000 BTU		

^{*} SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560



Planning & Development Fee Schedule

As of January 1, 2026

PLUMBING PERMIT FEES

Residential & Non-residential Installations

Number of Fixtures	Permit Fee	SCC Levy	Total Fee
Up to 5 fixtures	\$110.00	\$4.50	\$114.50
Over 5 fixtures	\$110.00 plus \$5.00 per each fixture over 5 + 4% SCC Levy		

^{*} SCC Levy is 4% of the permit fee with a minimum of \$4.50 and a maximum of \$560

Add \$50 for homeowner permits with greater than 5 fixtures

Private Sewage Permits

Description	Permit Fee	SCC Levy	Total Fee
Private Sewage Install	\$250.00	\$10.00	\$260.00
Private Sewage Holding Tank	\$150.00	\$6.00	\$156.00