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Property Tax and Assessment e-Billing Registration Form

The Town of Westlock is now offering a free Property Tax and Assessment Notice e-Billing option to property owners with Roll Numbers. With this service customers can opt out of receiving a paper bill/notice through the mail and instead elect to receive it via e-mail.

To get started, simply fill out and return the authorization form at the bottom of this page or email finance@westlock.ca, Subject line: Register for Taxation e-Bill. Within the email, please provide the Property Owner Name, Service address, Roll number, Owner’s phone number(s), and your Email address. Customers may sign up more than one Tax Roll for e-Billing.

PLEASE NOTE: ALL NAMES ON TITLE MUST SIGN THE FORM AND PROVIDE INDIVIDUAL EMAILS, IF REQUIRED.

Choosing to sign up for e-Billing will not affect the way you pay your taxes. Customers will continue to have the following options for payment: monthly Tax Installment Payment Plan, at your bank, through the mail, online/telephone banking, e-transfer, in person by Cash, Cheque, and Interac. We also have Option Pay available on our website or at the Town office for paying with any credit card, however there is a fee for this service. An after-hours drop-off box is also available for use at the front entrance of the Town Office.

PLEASE NOTE:

If you change your email address, you will be responsible for contacting the Tax Department with your new information. Non-receipt of your e-bill is not justification for late payment and penalties will apply, as outlined in the *Municipal Government Act*, Section 337, “A tax notice is deemed to have been received 7 days after it is sent.”

All Tax Notices and Assessment will be electronically delivered to the email address you provide annually. If you do not receive your e-bill, or have further questions, please contact the Tax Department at (780) 349-4444.



Town of Westlock Property Tax and Assessment e-Billing Registration Form

Ownership Name(s): _____

Service Address: _____

Tax Roll #: _____

Telephone: _____ Other (Cell, Fax, Etc.): _____ (Please specify type)

Email Address(s): _____

SIGNED: _____

DATE: _____

SIGNED: _____

DATE: _____

The personal information that you provide to the Town of Westlock is collected under the authority of the Freedom of Information and Protection of Privacy (FOIP) Act — Section 33(c). The information will be used for the purpose of **Paperless Billing**. Collected personal information is protected from unauthorized access, collection, use, and disclosure in accordance with the FOIP Act and can be reviewed upon request subject to the provisions under the Act. Contact our office with any questions regarding the collection of personal information on this form.