

This authorization form must be completed when an agent/representative is acting on behalf of the assessed person. In addition, this form will allow a property manager to inform the Town that they represent an assessed person and appoint an agent on their behalf. These forms apply to the 2021 assessment pertaining to the 2022 taxation year. This authorization is only valid for the 2022 tax year and is for assessment purposes only.

Only one owner is allowed per authorization form. Where there are multiple owners of the same property, only one owner needs to fill out this form. This form must be completed, signed and filed with the Town of Westlock prior to the release of any information to the authorized party named in respect of the property described in this form. If you have any questions about the collection and use of this information, please contact Assessment Services at 780-349-4444.

SECTION A: Assessed Person Information

Name of Assessed Person: _____
Exact individual or corporation name as registered at Land Titles

Contact Name (If owner is a Corporation): _____

If Corporation, name and position of authorized signatory: _____

Phone Number: _____ E-mail: _____

SECTION B: Authorized Agent/Representative Information

I, _____ authorize disclosure of information to the Agent/Representative named below, to review the assessment of the property and/or to assist with an appeal of my assessment for the properties listed on page 2 of this document. I understand that this does not constitute a complaint to the Assessment Review Board under Section 460 of the *Municipal Government Act*.

Agent/Representative Name: _____

Authorized Corporation Name (if applicable): _____

Mailing Address: _____

Phone Number: _____ E-mail or Fax: _____

Signature of Assessed Person or Authorized Signatory: _____

Position/Title of Authorized Signatory: _____

Printed Name of Signatory Person: _____

Date: _____

Please send this completed form and any other documentation to:

Email: **finance@westlock.ca**

Fax: 780-349-4436

Mail: Town of Westlock
10003 106 Street
Westlock, AB
T7P 2K3

If you have questions regarding this form, please contact the Town of Westlock Assessment Services at: 780-349-4444.

SECTION C: Schedule of Properties

The Schedule of Properties form is to be used in conjunction with the Agent/Representative Authorization form on page I of this document.

This form must be signed by the Assessed Person before the Town of Westlock will release information relating to these properties.

Assessment Roll Number	Property Address or Legal Description (Westlock, AB only)	Internal Use Only

Signature of Assessed Person: _____

Position/Title of Authorized Signatory: _____

Printed Name of Signatory Person: _____

Date: _____