

Registration Information Winter Session 2012

registration dates

Registration opens **Wednesday January 4th**, 2012 @ 8:00am

registration information

Registration may be done in person or over the phone (phone registration by credit card only). We accept cash, cheque, debit card, as well as Visa or MasterCard. **Please register early** to ensure that classes are not cancelled.

cancellation terms & conditions

Programs, Events and Activities may be cancelled by the Town of Westlock based on the following circumstances:

- Insufficient registration
- Unforeseen safety consideration
- Facility and/or equipment problems or closures
- Instructor or facilitator illness and/or unavailability
- Program or service materials not available
- Inclement weather conditions

If the Town of Westlock cancels a class, a **full** refund or credit will be issued to the participant.

If a refund is requested by participant, a \$10.00 administration fee will be deducted per program or class. If a credit is requested by participant, there will be no administration fee deduction. Credits expire one year after issuance. No refunds or credits will be issued without a minimum of 48 hours cancellation notice.

medical withdrawal

A pro-rated refund will be issued with medical documentation.

non-medical withdrawals

We will issue a partial refund up to 48 hours prior to the start date of a program. No refunds or credits will be issued after this time. Unusual circumstances will be considered and subject to approval by Management.

transfers

If you need to transfer to another class we require that you do so a minimum of 48 hours prior to the start date of the class. Transfers will not be accepted on or after the start date of the programs. A fee adjustment may be necessary.

please note:

Make-up classes are not available. Refunds and credits are not issued for classes missed during a session. Non-attendance in a class does not constitute a withdrawal. Late registrations are accepted and will be pro-rated when there is space available.

Memberships

all facility passes

This pass Includes admission to all recreation swim pass services, all non pre-registered aquafitness classes, hot tub & steam room during designated times, and anytime access to weight room and court facilities during normal operating hours. It also grants pass holder access to any drop in fitness programs which do not require pre-registration.

Child (3-12yrs)
Youth (13-17yrs)
Senior (60yrs+)
Adult (18-59yrs)

***Family**

*(2 adults and children living within the same household)

All Facility Pass Rates 2012

	Single Admission	10 x Pass	1 Month Pass	3 Month Pass	12 Month Pass
Child	3.25	29.25	30.00	81.00	198.00
Youth	4.50	40.50	40.00	108.00	270.00
Adult	6.00	54.00	50.00	135.00	385.00
Senior	4.50	40.50	40.00	108.00	270.00
Family	12.00	108.00	100.00	270.00	775.00

swim passes

This pass includes admission to the aquatic facility during public swimming, family swim, lane swim and spray park hours. For further information on scheduling, please call our customer service desk at 780.349.6677 or visit us online at www.westlock.ca.

Swim Pass Rates 2012

	Single Admission	10 x Pass	1 Month Pass	3 Month Pass	12 Month Pass
Child	3.00	27.00	26.15	70.60	189.85
Youth	4.00	34.65	33.25	89.75	241.40
Adult	5.00	45.00	38.00	102.60	275.80
Senior	4.00	34.65	33.25	89.75	241.40
Family	10.00	90.00	76.00	205.20	550.00

Child Minding Services

Hosted within the All Purpose Room, babysitting services are provided so that parents have the opportunity to join in one of several recreational opportunities available at the Westlock Community Recreation Centre.

child minding guidelines

Parent's/guardians must remain in the facility for the entire duration that their children are in our care, to a maximum of two hours. Parents are responsible for supplying all personal items required for their children (example: diapers, wipes, formula, snacks..etc.) **Please DO NOT bring foods containing nuts!** * If participation numbers are insufficient, the operating hours may be adjusted accordingly.

hours of operation: Mondays 9:00 am – 11:30 am
Wednesdays & Fridays 9 am – 11 am
\$4.50/hour or \$40.00/10-hour punch pass